

Center for Sustainable Processes and Practices

Sustainability Graduate Assistantship 2009-2010 Open Position

The Center for Sustainable Processes and Practices (CSP2) is seeking a Sustainability Graduate Research Assistant (GRA ~ .30 FTE) for the 2009-2010 academic year.

Applicants must be graduate students enrolled in at least 9 graduate credit hours at PSU during Fall '09 term and must be admitted to and in good academic standing with a PSU graduate degree program.

Responsibilities Include:

- Provide support for the implementation of Center's initiatives aiming at enhancing student experiences in sustainability.
- Conduct sustainability related research.
- Prepare, review and edit reports and other documents as needed.
- Assist in making arrangements for sustainability related events (conferences, symposiums, guest speakers, etc)
- Assist with collecting baseline or monitoring data for the Miller Grant and Sustainability Certificate Program.
- Assist with Sustainability Advisory Council meetings.
- Perform other duties as assigned by the Director and/or the Sustainability Program Manager.

Preferred Qualifications: Enrollment in a Graduate Program related to Environmental, Social or Economic Sustainability; ability to conduct research and analyze data; ability to prepare written reports and other documents as needed; experience with Microsoft Office.

Ideal candidates will possess strong commitment to sustainability, strong interpersonal communication and writing skills, flexibility, ability to multi-task and a willingness to work as a part of a team.

Start Date: October 5, 2009 or earliest available date thereafter. This is a 9- or 12-month, renewable position.

Pay rate: Graduate tuition remission and a monthly stipend.

Hours per week: ~ 15.

To apply: E-mail cover letter and résumé to Beth Lloyd at elloyd@pdx.edu by September 25, 2009.

For more information on graduate assistantships at PSU, visit the Office of Graduate Studies and Research Web site, www.gsr.pdx.edu/ogs_gradassists.php. For more information about the Center for Sustainable Processes and Practices visit the website www.pdx.edu/sustainability