

GRADUATE RE-ENROLLMENT REQUEST

Graduate students admitted to a graduate certificate or a graduate degree program who do not enroll for four consecutive terms, including students returning from approved Leave of Absence, must submit a Graduate Re-enrollment Request to their department. If this request is supported by the department, the form is signed and forwarded to the Office of Graduate Studies for processing. The completed Graduate Re-enrollment Request should be submitted to OGS at least three weeks before the beginning of the term of re-enrollment.

You may only re-enroll for the program to which you were previously admitted. You cannot change your major with this form; if you wish to be admitted to a different graduate program, you must apply for admission to the new program through the department and the Office of Admissions.

A cumulative GPA of 3.0 in all graduate coursework taken at PSU is a prerequisite for re-enrollment.

Which term do you wish to resume study? Term _____ Year _____

Name _____ PSU ID# _____

Current Address _____ City _____ State _____ Zip _____

E-mail (PRINT CLEARLY) _____ Day phone _____

Have you previously attended PSU as an admitted graduate student? Yes _____ No _____

If Yes, date of last attendance Term _____ Year _____ Degree _____ Major _____

If No, you cannot use this form. Contact Office of Admissions in 105 Neuberger Hall for correct admission application.

If you have attended any other colleges or universities since leaving PSU, list them here (attach separate page if necessary).

| Institution | Location (City & State) | Dates Attended | Degree Received |
|-------------|-------------------------|---------------------------------|-----------------|
| _____ | _____ | From ___/___/___ To ___/___/___ | _____ |
| _____ | _____ | From ___/___/___ To ___/___/___ | _____ |

Official transcripts from all colleges or universities attended since leaving PSU must be submitted to the Office of Admissions.

Indicate your current status: U.S. Citizen _____ Resident Alien _____ Nonresident Alien _____

If Resident alien, card number A _____

If Nonresident alien, current non-immigrant visa type _____

I certify that all statements on this form are complete and true. Furnishing false or incomplete information on an admission application is Academic Fraud and subject to disciplinary procedures through the Office of Graduate Studies and the Office of Student Affairs.

Student signature _____ Date _____

All graduate students must have the approval of their graduate program for re-enrollment.

Department approval _____ Date _____

Department Chair or Graduate Committee Chair
original signatures only; no stamps

Submit completed form, with department approval, to the Office of Graduate Studies
6th Floor Unitus Building, S.W. 4th and Lincoln